



PRESENTER INFORMATION

When I get to campus, how do I check in?

When you arrive, find the check-in table to get your welcome packet and Land Camp lanyard. You will need your Land Camp pass in order to dine with us. If you booked lodging with us, you will also receive your room information and room keys. We will send a more detailed check-in sheet to everyone soon, but here is a summary about where you can find the check-in table:

- Sunday, June 16, 5:00pm-6:00pm - Reid Campus Center lobby
- Monday, June 17, 9:00am-6:00pm - Reid Campus Center lobby
- Tuesday, June 18, 8:00am-5:00pm - Maxey Hall
- Wednesday, June 19, 8:00am-12:00pm - Maxey Hall
- **If you arrive after hours, call (509) 520-7202 and the Whitman staff will help you check in.**

What is the exact room, time, and date of my workshop?

Please see the Land Camp Program for full details. Download it here:

nwlandcamp.org/program

BOARD MEMBER BOOT CAMP PRESENTERS

If you are a presenter during Board Member Boot Camp, please email a PDF version of your presentation to claire@walandtrusts.org with the subject line "Board Member Boot Camp Presentation File" no later than Thursday, June 13th.

LAND CAMP PRESENTERS

How can I test out my presentation in advance?

We have scheduled two presentation-testing times: Monday evening and Tuesday during lunch. These take place in both Olin Hall and Maxey Hall (where 99% of workshops take place). If your workshop does not take place in Maxey or Olin, please coordinate with Eric Steen (eric@oregonlandtrusts.org). Whitman College will have a few staff members ready to help you out.

Presentation/Tech Testing:

June 17th from 5:00pm-7:00pm AND June 18th from 12:30pm-1:30pm

- If your presentation is in Olin Hall - Head to Olin 129 for help
- If your presentation is in Maxey Hall - Head to Maxey 104 for help

If you cannot attend that tech-testing session please visit your classroom any day between 8:00am-5:00pm (when the building is open) and test it out yourself. We

recommend doing so during a meal time, when the classroom is guaranteed to be available. Do not skip testing out your presentation in advance. Find computer sign-in information on page 3 of this packet.

Computers at Whitman have PowerPoint installed. Their computers have the internet, where you can access your own Google Slides, Prezi, or other online presentation tools. However, we recommend that you bring your presentation on a USB drive.

How do I get you my presentation to you in advance?

We are not collecting presentations in advance (but we do want to collect your presentations so we can archive them). **Every presenter is responsible for ensuring their presentation works and that they have it with them.** Here are our recommendations:

- 1) Bring the presentation on a USB
- 2) Email the presentation to yourself
- 3) We are providing a shared Google File (learn more below) where presenters can upload Land Camp presentations. Land Camp is not responsible for any lost, missing, or non-working files so please only use this Drive as a backup to your backup plan.
- 4) Saving your presentation as a .PDF file will minimize any technology idiosyncrasies

Google Drive File Upload

See above, our Google Drive presentation upload folder should only be a *backup to your backup* for your presentation.

- The Land Camp shared folder is located at tinyurl.com/landcamp2019
- Head there and then please follow the directions in the **#Directions** document
- If you're not already signed into Google, you will need to first sign in to access this folder
 - If you don't have a Google account you will need to get one in order to add your presentation, and you will need to remember your login info.

What is my classroom equipped with?

Every classroom is equipped a computer, projector, and speaker for sound. Most rooms have chalkboards and some have whiteboards. If you need them, you can pick up dry erase markers and chalk at the registration table.

What if I need speakers/sound for my workshop?

Today is your lucky day! Every classroom is equipped with speakers. When you test out your presentation, please make sure you also test out the sound and any videos you are playing. We are not able to provide laser pointers, remote controls, or microphones.

What do I need to bring?

If you're hoping to use pens, laser pointers, notepads, flip charts, extra paper, etc. please bring them with you. They will not be included in the classroom. If you indicated that you're using a flip chart we have an easel in your room.

What about microphones?

We do not anticipate anyone needing microphones for their presentations. The largest rooms can hold about 60 people.

Can I use my laptop for my presentation?

Whitman College has computers in all of our classrooms, and each are connected to projectors. We highly recommend that you use the Whitman classroom computers as **we are unable to provide any laptop/projector connectors or cables for your use.**

How do I sign in to the computer in my classroom?

When the Land Camp organizers get to campus, we will write the computer login information onto the whiteboard/chalkboard of every classroom that we are using. Just look for that login info when you test out your presentation.

Is there wifi on campus?

Is climate change real? You betcha! And Whitman College has campus wifi. Just connect to the wireless network named **whitman_wifi_hotspot**. There's no password, but follow the on-screen instructions to finalize your connection.